



June 15, 2020

Dear MICC College Students and Families,

As we prepare for the 2020-2021 school year, we assure you that we have been diligently and proactively working on planning for a safe return for students and staff in-person in August. The COVID-19 pandemic has had a profound impact on our lives in many ways. It presents challenges that require planning, sacrifices, and taking on new responsibilities to protect ourselves and everyone around us.

The Leadership Team and program staff are preparing protocols, adopting guidelines from state and local health authorities for the school year. We have been ordering supplies, collecting masks, planning for office and space changes, training employees, developing monitoring protocols, altering shifts for employees, and implementing many cleaning practices. Our plans cover campus accommodations in apartments, shared spaces, and the scheduling of instruction to best promote physical distancing.

As such, attached, you will find the **COVID-19 College Preparedness Plan**. This document is also available for viewing on the COVID-19 Updates page of our website. We highly encourage students and families to thoroughly review the plan so that you may feel assured regarding the safety measures that are taking. We will continue to revise and expand our plans as the summer progresses, and as new information is available. Further information will be forthcoming in the weeks ahead.

In conjunction with the attached plan, the Leadership Team and program staff are developing program delivery scenarios to support ever-changing COVID-19 guidelines. Our intention is for participants and staff to return in-person to campus in August; however, we are working on additional scenarios in the case we are not able to be in-person. Examples of scenarios include;

1. 100% in-person instruction
2. 100% distance learning

3. Shortened in-person semester with a virtual session between November 30 through December 18
4. Plans for if we had to quarantine a student or campus
5. Plans for a last-minute State of Emergency

Above all else, our plans allow for flexibility. We need to be able to adapt to changing public health conditions, recognize needed plan variations among our campus buildings, and ensure accommodation for individual health concerns or other challenges.

Your continued support and patience are so appreciated. For our College campus to remain safe and successful, we will need everyone's participation in following social distancing and hygiene expectations. Each of us has an essential role in keeping our students, employees, and families safe. Throughout the summer we will provide updates as well as resources for our students and families to prepare for the return to in-person programming.

Please contact us if you have specific questions or concerns. If you anticipate needing accommodations for the fall semester beyond what is outlined in our College Preparedness Plan due to specific health concerns or other reasons, please contact Advisory Program Manager Savannah Sisk by July 1, 2020 at ssisk@miccommunity.org or 612-326-5468.

Sincerely,

Anna Hilfers
Director of College Programs

Sarah Arentson
Director of Career Programs

Amy Gudmestad
Executive Director